APPENDIX OF IMPLEMENTATION GUIDELINES
RECOGNITION OF PAST LEARNING (RPL)

BOOK 1: STUDY PROGRAM DESCRIPTION AND FORMS SELF EVALUATION
STUDY PROGRAM
MASTER OF ELEMENTARY EDUCATION

SULTAN AGUNG ISLAMIC UNIVERSITY
2026

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CHAPTER I DESCRIPTION OF STUDY PROGRAM

A. GRADUATE PROFILE

Master of Elementary Education Study Program with profile graduate of as following :

1. As Educator Professionals (Teachers and Lecturers) in the field education capable basis develop educational , transformative , character- based , critical , innovative , creative , communicative and collaborative learning For enable participant educate develop in accordance potential , thinking critical , and have literacy 21st century .
2. As A capable researcher solve problem science and practice education base through inter or approach multidisciplinary as well as capable produce proven innovation For improvement quality education .
3. As A capable consultant give consultancy in field research and development curriculum , learning , evaluation , policy and governance education base .
4. As Practitioner education basic (teachers, supervisors , principals schools and administrators school basic) that is capable apply learning that educates , develops innovation , management , and leadership education .

B. GRADUATES LEARNING OUTCOMES

Every Bachelor's degree graduates of the Master of Elementary Education Study Program have achievements learning as following :

Attitude .

a. Be pious to God Almighty and able show religious attitude
b. Uphold tall mark humanity in operate task based on religion, morals and ethics
c. Contribute in increase quality life society , nation , state and progress civilization based on Pancasila
d. Playing a role as inhabitant a proud and loving person homeland , has nationalism as well as not quite enough responsible for individuals and the nation
e. Value diversity culture , views , religion and beliefs as well as opinion / findings someone else's original
f. Work the same and have sensitivity individuals , as well as concern towards society and the environment
g. Law- abiding and disciplined in life society and state
h. Internalize values , norms, and ethics academic
i. Show attitude responsible answer on jobs in the field his expertise in a way independent .
j. Internalize Spirit independence , struggle and entrepreneurship

Mastery Knowledge .

a. Able to develop knowledge knowledge , technology and or art in field education base or practice professionalism through research until produce work innovative and proven Control principles and techniques.
b. Able to solve problem knowledge knowledge , technology and or art in field education base through inter or inter approach multidisciplinary Able to apply draft theoretical .
c. Able to manage research and development in field education useful foundation for society and science as well as capable get confession national and international .

Skills .

a. Able to develop thinking logical , critical , systematic , and creative through study scientific , creation design or work art in field knowledge knowledge and technology that pays attention to and applies mark humanities in accordance with field skill education basic , composing conception scientific and results study based on rules , procedures and ethics scientific In the form of thesis or other equivalent forms , and uploaded in page college high , and papers that have been published in journals scientific accredited or accepted in the journal international .
b. Able to do validation academic or study education base in finish problems in society or relevant industries through development knowledge and skills education base ;
c. Able to organize ideas, results thoughts and arguments scientific in a way responsible answer and based on ethics academic , as well as communicate it through the media to public academic and community wide .
d. Able to identify field science that becomes object his research in positioning into the something map research developed through approach interdisciplinary or multidisciplinary .
e. Able to take decision in context finish problem development knowledge knowledge and technology that pays attention to and applies mark humanities based on study analysis or experimental to information and data;
f. Able to manage , develop and maintain network Work with colleagues , peers within institutions and communities further research wide ;
g. Able to improve capacity learning in a way independent .
h. Able to document , store , secure , and retrieve data results study in frame ensure validity and prevention plagiarism .

Special Skills

a. Able to develop knowledge knowledge , technology , and art in innovative and creative learning field education base through approach inter or research multidisciplinary .
b. Able to communicate results research and development knowledge knowledge , technology, and art in innovative and creative learning field education base through publication published in journals national (minimum Sinta2) or accepted in the journal international .
c. Able to solve problem learning and management education base through inter or approach multidisciplinary

C. LIST OF STUDY PROGRAM COURSES

List of Courses in the Master of Elementary Education Study Program, Faculty of Educational Science Teachers must taken For completing a master's program is as following . Prospective students who register through track Recognition Learning Past only can submit recognition on achievements learning that has been obtained from previous formal education or from results non-formal, informal, and/ or formal learning experience Work for the courses given sign with RPL statement "Yes", while for those who are given sign with RPL statement “No”, means eye studying the must taken through lectures in the Study Program.

No	MK Code	Name of the Constitutional Court	Credits	Semester	RPL	
				1	Yes	No
1	GD258007001	Philosophy Science and Islamic Worldview	2	1		x
2	GD258008001	Analysis Basic Education Policy and Management	2	1		x
3	GD258008002	Writing Indexed Scientific Articles	2	1		x
4	GD258008003	Development Basic Education Curriculum	2	1		x
5	GD258009001	Innovation Basic Education Learning Based on Technology *	2	1		x
6	GD258009002	Development Technology in Basic Education Learning *		1		
7	GD258007002	Islamic Character Education and Academic Culture (BudAI)	2	1		x
8	GD258008004	Methodology Elementary Education Research	2	1		x
9	GD258008005	Instructional design and applications Learning Elementary School Mathematics	3	2	x	
10	GD258008006	Instructional Design and Applications Elementary School Science Learning	3	2	x	
11	GD258008007	Instructional Design and Applications Indonesian Language Learning in Elementary School	3	2	x	
12	GD258008008	Instructional Design and Applications Elementary School Social Studies Learning	3	2	x	
13	GD258008009	Instructional Design and Applications Learning PPKn Elementary school	3	2	x	
14	GD258009003	Research and Practice Learning in Elementary School *	2	2		
15	GD258009004	Research and Innovation Studies Elementary School Learning *			x	
16	GD258008010	Thesis Proposal Seminar	2	2		x
17	GD258012001	Thesis (Results Seminar)	8	3		x

CHAPTER II SELF-EVALUATION FORM
COURSES THAT CAN BE SUBMITTED FOR RECOGNITION (RPL)

SELF-EVALUATION FORM OF STUDY PROGRAM ……..

Candidate Name: _____
Date and place of birth : _____
Address : _____
Number Phone /Mobile: _____
Email address : _____

Introduction

Purpose of filling This Self Evaluation Form is for the candidate can in a way independent evaluate level profession from every criteria show Work achievements learning eye studying or module learning and delivering required evidence For support claim level his profession . Fill it in every criteria show Work or achievements learning on the pages following in accordance with level your profession have . Brother must Honest in do evaluation This .
Note : If you are a brother feel Certain with your abilities have on achievement profession every criteria show Work or achievements learning described on the page following , please you can attach valid, authentic , current and sufficient evidence For support claim you on achievement good and / or very good professionalism the .

Identification level profession achievement you in criteria show Work or achievements learning with use answer following This :

Proficiency / ability	Description
Very good	• I do task This very well , or • I master material study This very well , or • I have skills this , always used in work with appropriate without There is error
Good	• I do task This with good , or • I master material study This with good , or • I have skills this , and sometimes used in work
Never	• I do not Once do task this , or • I do not control material study this , or • I do not own skills This

Evidence that can be used For support claim you on achievement good and or very good profession the is :

1. For Recognition from Achievements Previous formal learning , namely For candidate students who apply recognition Achievements Lessons learned from formal education in a study program at a previous university , for example , ever follow studying at a university, either finished and No finished / broken college , then candidate can submit

proof in the form of a diploma and/ or Transcript of Grades, or Certificate of Completion of Courses that have been taken taken at the previous level of higher education , and equipped with with information the syllabus .

2. For Recognition from Achievements Non-formal, Informal Learning and Work Experience , namely For candidate students who apply recognition Achievements Lessons learned from non-formal, informal and/ or education experience work , can submit proof in the form of , but No limited to:

   (a) Employment History List with details tasks performed (*see attachment*);
   (b) Certificate Competence ;
   (c) Certificate operation / license ; (e.g. , forklift operator, crane, etc.);
   (d) Photos or videos of work you have done done ;
   (e) Book daily ;
   (f) Assignment sheet / sheet Work when work in a company ;
   (g) Document analysis / design (partial or complete) when work in a company ;
   (h) Logbook;
   (i) Notes on -site training place Work ;
   (j) Membership association relevant profession ;
   (k) References / letters statement / report verification party third from giver work / supervisor;
   (l) Award from industry ; and
   (m) Evaluation performance from company

Evidence for support claim candidate on statement criteria achievements learning eye studying or module attached learning candidate at the time submit application will verified and validated by the assessor in accordance principle evidence , namely , valid (V), authentic (A), current (T) and sufficient (M), namely :

- ***Valid*** : exists clear relationship between condition proof from competency units / subjects the lecture that will be assessed with evidence that becomes base evaluation ;
- **Authentic / Original** : can proven that the proof is work candidate Alone .
- ***Latest*** : evidence show knowledge and skills candidate moment This ;
- ***Sufficient / Adequate*** : criteria referring to to criteria show work and guidance evidence : demonstrating competence during period time certain ; refers to all dimensions competency ; and demonstrate competence in different contexts ;

Following is Self Evaluation Form for Courses that can be proposed to with recognition (RPL). Candidates can choose Self Evaluation Form according to with results learning that has been owned , whether originating from from formal education , as well as from non-formal, informal, and/ or education experience Work .

Course Self-Evaluation Form :…….

In the eyes studying this , will studied draft chemistry important including atomic structure , nomenclature, stoichiometry , solutions liquid , thermodynamics , theory quantum and bonding chemistry .(only as example)

Expected Final Achievement / Outcome Course Learning	Proficiency knowledge and skills moment This *			Evaluation results Assessor (filled in by the assessor)				Evidence submitted *	
	Very good	Good	Never	V	A	T	M	Number Document	Document type
1. Explain aspect qualitative and quantitative fundamentals of Chemistry.									
2. Explain atomic structure and the concept of mass.									
3. Explain characteristics compound molecular and ionic .									•
4. Analyze reaction chemistry use draft mass and relationships stoichiometry .									
5. Explain reaction chemistry involving liquid solutions .									
6. Explain type material in gas phase .									
7. Analyze energy and enthalpy in chemical reactions .									
8. Explain electron structure of atoms and ions.									
9. Explain bond chemistry and molecular geometry .									

Please all the courses given chance for RPL to be made form like This is by PRODI.

I have read and fill in This Self Evaluation Form For follow RPL assessment and with This I state :

1. All the information I have write it down is fully right and I responsible on all data in form this and if later day it turns out the information I have convey the is No right , then I willing accept sanctions in accordance with applicable provision ;
2. I give permission to party RPL program manager , to do inspection truth the information I have give in form evaluation self This to all over related parties with academic data before and to company place I Work previously and or moment This I work ; and
3. I am willing For follow assessment advanced For prove competence I , according to time and place / online *platform* determined by the RPL unit.

Place / Date :

Signature Applicants :

(.....)

Attachment 1. Form Application

RPL APPLICATION FORM (Form 1/F01)

Study program : _____

Level : _____

Name of Higher Education Institution : University/ Institute / College .....

Part 1: Details of Prospective Student Data

In the section Here , include personal data , formal education data and employment data. brother at the time This .

a. Personal Data

Full name	:	_____
Date and place of birth	:	_____ /_____
Gender	:	Male / Female *)
Status	:	Married / Single / Ever Marry *)
Nationality	:	_____
Home address	:	_____
		_____
		Postal code :_____
Telephone No. / Email	:	House : _____
		Office : _____
		MOBILE PHONE :
		_____
		e-mail : _____

*) Cross out what is not need

b. Education Data [1]

last education	:	_____
Name of College / School	:	_____
Study program	:	_____
Graduation year	:	_____

[1] For high school graduates or equivalent , study program column can emptied

Part 2: List of Courses

In this section 2 , include a list of courses in your study program . submit For get confession based on competencies that have been you get from **formal education** previously (via **Transfer credits / credits**), and from non-formal, informal or formal education experience work (through assessment For **Acquisition credits / credits**), with method give mark on the selection **Yes** or **No.**

List of Study Program Courses:…….(so that you can equipped with a list of study program subjects that can be submitted For recognized via RPL)

No	Course Code	Course Name	credits	Submitting RPL	Information (Fill in: Transfer credits / Acquisition credits)
1				Yes No	
2				Yes No	
3				Yes No	
etc.				Yes No	

With this I submit application For can follow Recognition of Prior Learning (RPL) and with This I state that :

1. all the information I have write it down is fully right and me responsible on all data in form this , and if later day it turns out the information I have convey the is No right , then I willing accept sanctions in accordance with applicable provision ;

2. I give permission to party RPL program manager , to do inspection truth the information I have give in form application This to all over related parties with level academic before and to company place I Work previously and or moment This I work ; and

3. I will follow the assessment process in accordance with schedule / time set by the College .

Place / Date :

Signature Applicants :

(.....)

Attachments included :

- ☐ 1. Self Evaluation Form according to with the List of Subjects Proposed for RPL accompanied by with proof supporters fulfillment Achievements The learning .
- ☐ 2. Curriculum Vitae
- ☐ 3. Diploma and Transcript of Grades
- ☐ 4. others / specify ……...

Appendix 3. Curriculum Vitae Form

Curriculum *Vitae* Form

PERSONAL IDENTITY

Name :

Place and date of birth :

Gender :

Marital status :

Religion :

Work :

Address :

Tel./ Fax . :
Alamat Rumah :

Telp./HP :

RIWAYAT PENDIDIKAN

NO	Nama Sekolah	Tahun Lulus	Jurusan/ Program Studi

PELATIHAN PROFESIONAL

Tahun	Jenis Pelatihan (Dalam/ Luar Negeri)	Penyelenggara	Jangka waktu

KONFERENSI/SEMINAR/LOKAKARYA/SIMPOSIUM

Tahun	Judul Kegiatan	Penyelenggara	Panitia/ peserta/pembicara

PENGHARGAAN/PIAGAM

Tahun	Bentuk Penghargaan	Pemberi

ORGANISASI PROFESI/ILMIAH

Tahun	Jenis/ Nama Organisasi	Jabatan/jenjang keanggotaan

LIST OF WORK HISTORY/WORK EXPERIENCE

In the section this , filled with experience the work you do have relevant with eye the lecture that will be assessed . Write down the experience data Work you started from last order (latest) .

No	Name and Address Institution /Company	Period Working (date / month / year)	Position / job title [2]	Description Task main in position work the	Evidence submitted

[2] When moving position / job title in experience work the so position / job title the must written in table although change position / job title the Still in the same company

I declare that all information in Curriculum Vitae This is fully right and I responsible on all data in form this , and if later day it turns out the information I have convey the is No right , then I willing accept sanctions in accordance with applicable provisions and if there is my mistake willing be responsible for it .

----------, ----------20…

That state,

(.....)

Attachment 4: Ministry Decree

KEMENTERIAN PENDIDIKAN, KEBUDAYAAN,
RISET, DAN TEKNOLOGI
**DIREKTORAT JENDERAL PENDIDIKAN TINGGI,
RISET, DAN TEKNOLOGI**
Jalan Jenderal Sudirman, Senayan, Jakarta 10270
Telepon (021) 57946104, Pusat Panggilan ULT Dikti 126
Laman www.dikti.kemdikbud.go.id

SALINAN

KEPUTUSAN DIREKTUR JENDERAL PENDIDIKAN TINGGI,
RISET, DAN TEKNOLOGI
KEMENTERIAN PENDIDIKAN, KEBUDAYAAN, RISET, DAN TEKNOLOGI
REPUBLIK INDONESIA

NOMOR 91/E/KPT/2024

TENTANG
PETUNJUK TEKNIS REKOGNISI PEMBELAJARAN LAMPAU PADA PERGURUAN TINGGI YANG MENYELENGGARAKAN PENDIDIKAN AKADEMIK

DIREKTUR JENDERAL PENDIDIKAN TINGGI, RISET, DAN TEKNOLOGI,

Menimbang : a. bahwa untuk melaksanakan ketentuan Pasal 10 ayat (2) dan Pasal 29 Peraturan Menteri Pendidikan, Kebudayaan, Riset, dan Teknologi Nomor 41 Tahun 2021 tentang Rekognisi Pembelajaran Lampau, telah ditetapkan Keputusan Direktur Jenderal Pendidikan Tinggi, Riset, dan Teknologi Nomor 162/E/KPT/2022 tentang Petunjuk Teknis Rekognisi Pembelajaran Lampau pada Perguruan Tinggi yang Menyelenggarakan Pendidikan Akademik;

b. bahwa Keputusan Direktur Jenderal Pendidikan Tinggi, Riset, dan Teknologi Nomor 162/E/KPT/2022 tentang Petunjuk Teknis Rekognisi Pembelajaran Lampau pada Perguruan Tinggi yang Menyelenggarakan Pendidikan Akademik sebagaimana dimaksud pada huruf a tidak lagi memenuhi kebutuhan implementasi kebijakan pelaksanaan rekognisi pembelajaran lampau sehingga perlu diganti;

c. bahwa berdasarkan pertimbangan sebagaimana dimaksud pada huruf a dan huruf b, perlu menetapkan Keputusan Direktur Jenderal Pendidikan Tinggi, Riset,

V. PENUTUP

Demikian Petunjuk Teknis ini disusun sebagai acuan bagi Direktorat Jenderal Pendidikan Tinggi, Riset, dan Teknologi, perguruan tinggi, dosen, dan mahasiswa serta pihak terkait dalam pelaksanaan rekognisi pembelajaran lampau pada jenjang pendidikan tinggi. Dengan Petunjuk Teknis ini diharapkan pelaksanaan rekognisi pembelejaran lampau pada jenjang pendidikan tinggi dapat berjalan secara optimal dengan tetap menjamin mutu pendidikan tinggi.

DIREKTUR JENDERAL PENDIDIKAN TINGGI, RISET,
DAN TEKNOLOGI,

TTD.

ABDUL HARIS
NIP 197009211994031001

Salinan sesuai dengan aslinya
Plt. Sekretaris Direktorat Jenderal Pendidikan Tinggi, Riset, dan Teknologi
Kementerian Pendidikan, Kebudayaan, Riset, dan Teknologi,

Tjitjik Sric Tjahjandarie
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